**Runstad Department of Real Estate Faculty Meeting**

**February 28th, 2022**

**12-1pm**

**Agenda**

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| 1. ***Approval of 02/14 Minutes - see attached***
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| 1. ***Chair’s update***
	1. Academic Advisor update
	2. Program Manager/Specialist for professional development & career services – see link
	3. UW Faculty Senators request – start 9/16 (2-year term)
2. ***Operational issues***
	1. Personnel discussion
		1. Cohort hire - link
		2. Temporary Lecturer or Teaching/assist. Prof hire – see attached DL\*
	2. Teaching load policy - link
	3. RE462 &562 – see attached
	4. UDP incoming PhD candidate – see attached KL\*
	5. Open house schedule April 1st schedule

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| Time  | Agenda Item | Participants |
| 10:00-11:00am | MSRE welcome and overview |   |
| 11:15am-12:15pm | Meet the faculty |   |
| 12:30-1:30pm | Meet the RE Club and Students |   |
| 1:45-2:45 pm | Meet the Advisory Board |   |
| 3:00-4:00pm | CBE Session | Dean Cheng |

\*: First and Last name first letters |

1. ***Announcements***