**Runstad Department of Real Estate Faculty Meeting**

**April 4th, 2022**

**12-1pm**

**Agenda**

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| 1. ***Approval of 03/14 Minutes - see attached***
2. ***Chair’s update***
	1. Reminders:
		1. State and Federal lobbying reporting declaration deadline - link
		2. Required Title IX training completion/deadline ASAP - link
	2. Graduation – June

2.2.1. RE graduation event location – TBD - June 9th possible2.2.2. CBE graduation – June 10th - site - link2.3. Dean/Assoc. Dean of Students/Advancement etc. meetings with Advisory Boards across CBE on vision for central CBE mentoring, internships and recruitment as part of [Jacobi Deanship](https://www.washington.edu/news/2022/03/29/uw-announces-john-and-rosalind-jacobi-family-endowed-deanship-in-the-college-of-built-environments/?mkt_tok=MTMxLUFRTy0yMjUAAAGDddxsn38My3OkpSYsbTq4ASN8A_ADSsg_KMQrtAPxUICJ90qQKrIbQI8f7OtWrIG1lIi_0hH0r3wm6Pf4punarauS7WaC9OSC2KhG_dkPQWmfwA) 1. ***Operational issues***
	1. Personnel
		1. Selection of affiliate team for RE 515 Real Estate Law - link
		2. Teaching Assistant Professor position – salary [minimums](https://ap.washington.edu/ahr/policies/compensation/salary-minimums/), hiring based on faculty code ([section 24-34](http://www.washington.edu/admin/rules/policies/FCG/FCCH24.html#2434)). Lack of CBE policy on min & equity
	2. Courses
		1. Creation of an undergraduate RE law course (scope, cross listing, and proposal development)
		2. Advertise Finance Area Instructors – Finance and Investment, Capital Market, Asset and Portfolio Management, Financial Modeling (for undergrads)
		3. Housing Markets and Policy – winter offering as 5 credits/renumbering to 463/563
		4. Develop student survey (grad/undergrad) to assess preference on Online/Hybrid/In Person courses. Receive feedback from hybrid RE459

 * 1. Next department policy item to focus on
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1. ***Announcements***
	1. Reminder: RE cohort candidates virtual site visits April 5th and 8th