

**Runstad Department of Real Estate Faculty Meeting
May 6 2020 12:00 pm**

Agenda

I. Vote to approve 4-22-2020 meeting minutes (5 minutes)

II. Chair Updates (Christopher Campbell, 20 minutes)

- Autumn Quarter Update/Course Plans
- Budget Update
- Merit Review Process
- Board Communication Update

III. Graduate Program Updates (Sofia Dermisi, 25 minutes)

New MSRE syllabi approval

1.1. New courses/syllabi – adjustments based on faculty comments received

- 506: Additional elaboration is offered on the variable credits +1 possible future lab, participation was taken out.
- 519: Additional elaboration is offered on the variable credits +1 possible future lab, participation was taken out. Although not requested I included link information
- 552: class participation removed
- 566: minimal wording update

1.2. Course revisions (Plus one credit) – adjustments based on faculty comments received

- 431/531: Titles of grad & undergrad are now aligned, reference to student presentation moved in page 2 under item 4.
- 465/513: no comments received
- 508: no comments received
- 530: Attendance requirement and grading adjusted, specified classwork was determined, and dates assignments are given and due were included among lecture dates
- 540: Additional wording in course description accepted. Dates on exams removed and replaced with numbered classes

IV. Undergraduate Programs (Arthur Acolin & Rebecca Walter, 15 minutes)

- Appointment of Dan Keller
- Marketing Updates
 - RE Minor Info Session
 - CBRE Online Job Fair
 - Minor Marketing Materials